

Unitarian Universalist Fellowship of the Emerald Coast

Board of Trustees Meeting Minutes

16 March 2015

Board Members in Attendance: Jane Park, Shirley Boughton, Miriam Williams, Stiles Thompson, Jennifer Conroy Don Hawkins, John Drury, Loren Boyer, Rece Howley,

Others present: Rev. Karen Matteson

Absent: Dave Abraham, Karen Lauer

CHECK-IN

AGENDA REVIEW: Approved by consensus

MINUTES REVIEW: **Miriam Williams moved to accept minutes as amended. Shirley Boughton seconded. *Vote: President abstained, all others in favor. Motion carried.***

RE COMMITTEE: Questions arose on who is vested with initiating and overseeing the search will be tasked with developing the search committee and/or find a DRE. RE Committee empowers the RE Chair to fill the DRE position pending RE Committee final approval of the candidate. RE Committee and Chair will keep President and Vice President informed. President and Vice President may approve decisions on behalf of the board.

RELIGIOUS SERVICES COMMITTEE: Board praises Chris Larson in her work and leadership to ensure excellent services programming.

FOOD FUN AND FELLOWSHIP: Member service auction fundraiser is underway, requests to insert a form into the order of service. Board asked Rece Howley to please send the form to the webmaster and ensure a link is sent to the e-wick.

COM REPORT: Report was reviewed. Discussion and questions to COM's intent IRT Disruptive Behavior Policy comments. Board encouraged COM to present intentions during a future board meeting.

FINANCE/CANVASSING: Jessica and Kyle Dorch are heading the canvassing committee. Create budget no later than the 12th.

MINISTER'S REPORT: Reviewed the report, Rev. Matteson stated that in addition to the report she inquired with three individuals IRT specific taskings IRT Personnel Search Committee: 1) create a job description for the Director of Religious Exploration and 2) create a contract for a music director. These individuals stated they would work on these small taskings.

FINANCE REPORT: Stiles Thompson reviewed our reports. Our pledge income is at 82% which is pretty low but anticipates members will catch up with their pledges. Ed Farley suggested that at the bottom of the finance report we can add checking, savings and loan balances at the bottom of the report. Stiles Thompson stated that as of 15 March 2015 our Checking account balance is \$19,288.00; Savings account balance is \$6,544.00; LOAN Balance is \$59,186.00.

PROFESSIONAL MINISTRY: Best intersection for what the minister needs and what the congregation needs. Rev Karen feels good about the state of the fellowship and feels the congregation is trusting and opening. She is also getting weary from the frequent moving back and forth between North Carolina and here, and therefore does not anticipate filling in as an interim minister for the maximum time allowed. She does not think the congregation will be ready to spool up for a ministerial search for a called or developmental minister next year. Recommends avoiding an artificial time frame and go ahead to start the application process for the UUA ministry options, deadline for which is 17 April 2015. Process for last called minister lasted about a year; Rev Karen recommended bumping up the time and pay time frame of 3/4 time instead of 2/3 time.

Do we want to look at a developmental, consulting or another interim minister? Can discuss at the next meeting.

EXIT INTERVIEW: Board should decide whether or not to share with Rev Rod Debs. Rev. Karen Matteson recommends keeping a file for safe keeping and for reference for follow-on ministers. This will be discussed at a future meeting.

Pass a budget and discuss the ministry future at the next meeting.

Next Board of Trustees Meeting scheduled for the 13 April 2015, 1830